

**CITY OF MISHAWAKA, BOARD OF PARKS & RECREATION
MINUTES OF THE MEETING**

DATE: August 13, 2012
TIME: 4:30 p.m.
PLACE: Battell Center Community Room
PRESENT: Reg Wagle, Bob Shriner, Ellen West, & Michael Bergin
ALSO PRESENT: Terry Zeller, Michelle Wotring, and Robert C. Beutter, Esq.

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Board President, Reg Wagle, called the regularly scheduled meeting to order at 4:30 p.m. The Pledge of Allegiance was recited. Mr. Wagle called for approval of the minutes of the July 27 board meeting. Mrs. West moved to approve the minutes as presented, and Mr. Shriner seconded the motion. The motion carried unanimously.

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OLD BUSINESS:

Diane Schaut had originally come before the Board on May 14 to request that the ball field at Normain Park be named in honor of her father, William E. Balok. The request was tabled until a later meeting so the appropriate subcommittee could review the materials and provide a recommendation to the Board. Mr. Shriner moved to approve the request to name Normain Park's softball field in honor of William E. Balok; however, the motion fell for lack of a second. No action was taken.

Discussions followed regarding putting a policy in place prior to allowing any facilities to be named. Mrs. Schaut was advised that she may bring the matter before the Board once a policy has been adopted that provides guidelines by which naming of facilities, structures, places, etc. can be done.

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NEW BUSINESS:

First Baptist Church requested a waiver of fees for use of the Battell Bandshell for a service in the park on Sunday, September 2. Mr. Wagle called for a motion to approve the request. Mrs. West moved to approve the fee waiver and Mr. Bergin seconded it. The motion passed unanimously.

Izola Bird Productions requested permission to charge the public audience a fee of \$5.00 to watch the taping of its gospel play on August 22. Mr. Shriner moved to approve the request and Mr. Bergin seconded it. The motion passed unanimously.

Mr. Zeller discussed a request for a one-time fee approval for use of the ice rink off season for a Ballroom Dancing Event. Mr. Zeller indicated that the event was more in line with a Battell Center gym rental and that the fee of \$250 as charged for the gym for a large event would be an appropriate fee for this event/location. Mr. Bergin moved to approve the one-time fee request and Mrs. West seconded it. The motion carried unanimously.

Mrs. Wotring requested approval for payment of claims for the Parks & Recreation Department as listed below:

<u>Docket Number</u>	<u>Amount</u>
2012-00000277	\$1,189.75
2012-00000283	\$1,119.25
2012-00000290	\$1,063.50
2012-00000293	\$57,498.47
2012-00000294	\$200.00

Mrs. West moved to approve the claims as presented on the above docket and Mr. Bergin seconded the motion. The motion carried unanimously.

The Battell Center Instructor and Social Group Contracts were tabled to the next meeting at legal counsel's request in order to tweak some of the language before the Board votes on the contract/policies.

Mr. Zeller presented the July donations for Battell Community Center for the month of July. Donations totaled \$1,007.92. Mr. Shriner moved to accept the donations as presented and Mr. Bergin seconded the motion. The motion carried unanimously.

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SUPERINTENDENT'S REPORT:

Mr. Zeller summarized recent discussions with School City of Mishawaka regarding youth sports. He indicated that some changes from past practice would include all registrations to be handled in the Park Offices, all teams would be generated by a blind draw, and all information would be initiated through the Parks Office and distributed to the schools.

Mr. Wagle then called for additional questions and/or comments from any others present at the Board meeting. Mrs. Ann Lesar of the Mishawaka Garden Club spoke about helping put funds toward renovations of the Battell's Rock Garden and asked what future plans were in store for Battell. Mr. Zeller assured Mrs. Lesar that the restoration of the rock walls at Battell were a goal of his but that other things were also a priority. As there were no further questions or comments to be made, Mrs. Teeter moved to adjourn the meeting and Mr. Bergin seconded the motion. The motion carried unanimously.

Meeting was adjourned at 5:15 p.m.

Submitted for Approval to the Board

Michelle L. Wotring,
Office Manager, Parks & Recreation

Approved: _____
Carolyn Teeter, Board Secretary